

MILVERTON SCHOOL PARENT TEACHER ASSOCIATION

AGM

Minutes

Tuesday 22nd September 2009

Registered Charity No: 514229

Present: Carol, Gayle, Philly, Wendy, Helen C, Juliet. Kim Langridge, Sandra, Kathy, Alison. Jane M. Sophie M. Cathy W. Ben Wilde, Emma Caplin. Andrew Stein, Katherine W. Marianne Talbot, Tracey B, Sophie Staniszenekn, Preeti,

Apologies: Denise, Amo.

Chairman's Report:

Review of Events

The minutes of the last meeting were accepted as a true record.

Coffee mornings organized by Kathryn Wells are gaining popularity and raising a consistent amount. A suggested donation is to be advertised at future events. Net income for the year in excess of £245. Kathy kindly provides coffee as a donation to the cause. Proceeds of next coffee morning to go to Macmillan fund. More awareness of all welcome to be advertised. Fish and Chip Quiz night. A very popular event which raised £310 this year. Preeti & Helen bake sales going well. Alison's Easter egg Tombola 1:5 120 Eggs made a profit of £170 A thanks to Philly and her mum for knit sale. Pamper evening by Heather Manning £88 raised. Liz held a teddy bears picnic which was much enjoyed. Juliet's sale of tea towels a continuing fund raiser. Wendy and Amo organized tea/coffee mince pies and hampers raised funds at the school concerts a good PR event. Miss brand called at the family bingo £40 raised. BBQ though not a fund raiser generated £260 through donations. The Voucher book organized by Preeti raised £200. Summer fair £2100. Junior disco £1.50 entrance made a profit of £100. Cathy's school ware (-140) due to purchases yet to be sold. Christmas fair £3500 fund raised was larger than usual due to RBS Company matching. Kathy raised £750 on the silent auction.

Carol offered her thanks on behalf of all to Kim Langridge for his continuous efforts and hard work for the school and PTA.

The PTA funded the following during 2008/2009

P.A. System – Projector, screen, microphones. It has been used multiple times to great effect.

Fluorescent wrist bands

Olympic bags

New reading scheme

Book bags for new starters

Dictionaries' for leavers

Tyres for play ground

Cross country T shirts for games
Pedometers

This year the PTA had more ideas for events that did not get into the diary:
Table top sale, Sushi night, Barn dance, Sponsored event, Bags for school – fabric collection.

Treasurers report: Presentation of Income and Expenditure.

£6500 raised this year. £5200 available to spend. Chairman's report covered amounts raised this year amounting to £900 extra to last years efforts.

Alison announced her intention to stand down as treasurer next year,

In an effort to enhance communication channels and to make people aware of specific needs and wants for the school a new voluntary information sheet to be devised. This will offer parents contact details of children in each of their own child's class and to sign up to direct emails which will call for assistance of time and resources.

Ben Wilde will ensure the correspondence is ethical and sent to parents in home bags.
Alison will design/write the information sheet.

There is a wish list for extra curricular resources:

- Discussion to define the £50 allocation per teacher for the purchase of additional materials. The PTA accepts that the money may be used to purchase any resource that the teacher may choose. This money is allocated annually and can be rolled forward (up to a maximum of 5 years).
- Microscopes
- Microphone
- Lego & Stickle bricks, some of which may be sourced through the contact for resource from parents – toys need not be new.

Kim would like to put down matting to support the hard worn grass areas, also requires a long hose for watering.

The pond needs some extra work – a pond person is required, Juliet to look into pond maintenance course. Perhaps local college could collaborate and send us some willing students.

Kirsty requires book cases for new books. These retail at £200 each-can they be made locally? Juliet will discuss and present options.

Head Masters Statement:

Ben Wilde gave the school's thanks for the efforts of the PTA. He acknowledges the hard work, the range of activities, ownership and collaborative working which Carol as Chair

has moved forward. As Carol is standing down BW particularly thanked her for her wonderful leadership and the acknowledgement of the multitasking the job demands. Carol was presented with flowers.

BW went on to say how the whole school community benefits from the events the PTA organize. In particular this year the BBQ welcome given to our visitor from Ghana, Mr. Joseph Donker.

This year the new venture of the development of the old pool area will be forwarded following consultation and agreement of ideas. Funding will be sought from several sources. The collaboration of all interested parties will raise the funds necessary to forward the project.

Election of New Officers:

Chairman: Wendy Jordan 1st KL 2nd PW

Secretary: Gayle Bale 1st CS 2nd WJ

Treasurer: Alison will continue for one more year.

PR & Communication: Philly will continue.

Vice Chair: Pretti will continue.

Fundraising Initiatives:

Not a fund raiser but a **Love your school day** was proposed for pond maintenance and grounds gardening.

The **Silent Auction** has been organized by KW who would like to hand over to a team. It's a big job and will not be included in the Christmas fair.

Andy suggested a sponsored **green week**. It was discussed as possibly being linked with the healthy school working party. Pay to offset your carbon foot print. Following early discussion with DW we will return to the possibility of this event to coincide with the walk to school week in spring.

Sponsored walk

Previous sponsored walks have proved financially successful and we will consider this at the next meeting.

Cake Sale

Helen and Preeti will organize date in October to be agreed.

Fish and Chip Night

Rhona, Anthony, Wendy and Peter, last years winners will be invited to organize the quiz. Cathy will organize the drinks license and organize the evening.

Merchandising

Juliet will organize Tea Towels, Calendars and Christmas cards in time for the Christmas fair.

PTA Coffee & mince pies for Christmas performances

Jane and Sophie will organize for the junior performance date to be confirmed.

Hampers

Juliet has done the hampers well for the past few years however this job is to be designated to a coordinator. Thank you to Juliet for her past work and attractive presentations.

Raffle returns – counting the pennies

Historically the treasurer has undertaken this role but this year we will organize a new method to lighten the load on Alison.

Christmas Fair

The Christmas fair will be on Friday 4th December. A sub committee will meet on Tuesday 20th October at 1 o'clock for 2 hours. To be held at Preeti's house. 16 Bamburgh Grove. (off Northumberland Road) All welcome please start looking for & SIGN UP STALL HELPERS.

For discussion

Visual aid to encourage giving for planned pool area construction

A PTA Ball

Summer fair

Sports day

Cake sale

Fish and Chips

Book sale – November?

Five Year Plan

Bag to School – Textiles for Money Scheme (PW to get some wording to Ben for approval and also firm up on date).

A more collaborative approach to fund raising; owning events and company match giving.

***Next PTA meeting Tuesday 3rd November. School Library**